

Agenda

- Reviewing the work plan with table of activities towards institutional development.
- IQAC news letter for the period of 1.6.2015 to 30.11.2015.
- Alumni Association and its link with IQAC.
- To establish MoUs, linkages, collaborations, consortium of colleges (on department level or at college level).
- Implementation of SS.
- To discuss the deficiencies with Annual Quality Assurance Report for the year 2015-2016.
- Any other.

Special Invitee :

Dr. M. Palaninatha Raja
Registrar, TCE

[Signature]
22/11

IQAC Composition Meeting

Date : 22.12.2015
Time : 05.00 p.m

Members present :


1. Thiru. K. Thiagarajan - *[Signature]*
Secretary.
2. Dr. M. Eyni - *[Signature]*
Chairperson, IQAC
3. Dr. D. Pandiaraja - *[Signature]*
IQAC Coordinator
4. Major P Chandrasekaran - *[Signature]*
Member - Alumnus
5. Mr. SM. Manikandan - *[Signature]*
Member - Alumnus Corporate
6. Lt. Dr. N. Anun Nagendran - *[Signature]*
Administrative Officer
7. Dr. S. Kanagasabai - *[Signature]*
Administrative Officer
8. Dr. R. Srinivasan - *[Signature]*
Administrative Officer
9. Dr. V. Subathra Devi - *[Signature]*
Member - Teaching Faculty
10. Dr. C. Jothibaskaramohan - *[Signature]*
Member - Teaching Faculty
11. Dr. A. Elangovan - *[Signature]*
Member - Teaching Faculty (on duty)
12. Dr. Rm. Murugappan - *[Signature]*
Member - Teaching Faculty
13. Dr. K. Natarajan - *[Signature]*
Member - Teaching Faculty
14. Mr. T. Pandiarajan - *[Signature]*
Administrative Officer
15. Mr. K. Gopal - *[Signature]*
SF Section.

Thiagarajar College, Madurai – 625 009
INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of IQAC Composition Meeting held on 22.12.15 and action taken

S.No.	Minutes of the Meeting	Action Taken
1	To have Vision, Mission statement in tune with vision, mission statement of the college, for each individual department.	Framed
3	To have internal IQAC auditing for the years 2012-13, 2013-14 & 2014-15	Audited
4	To nominate criterion wise coordinators	Nominated
5	To have a quality circle for each department with the senior teaching staff member next to HOD as coordinator with members, represented by faculty other than the one in IQAC (Aided and SF)	Quality circles have been formed
6	Quality circles to be managed by the coordinators to be nominated for the 7 NAAC Criteria	Periodical meeting is being held by Quality circle
7	To initiate the process to start NCC (Air wing) unit.	Applied on 28.09.16
8	To integrate and to link the activities of TECA / Career Guidance Cell/Entrepreneurship Cell/ Placement Cell at the beginning of every academic year	Integrated
9	To initiate procedures for office automation and classroom automation	Under process
10	To appoint an external 'Placement officer' besides the faculty in – charge placement officer.	Appointed on 22 nd June 2016
11	Student progression during the last 5 years should be documented	Documented
12	To organize National level seminar/conference	Organized a two day National Seminar in Benchmarks for Excellence in Teaching and Evaluation – 1 st and 2 nd April 2014
13	To get feedback from students, alumni and other stake holders, through dynamic web pages	Being received
14	To utilize the expertise of Dr. M. Palaninatha Raja (Registrar, TCE) Alumni (corporate) Mr. Manikandan and Alumnus (academic) Dr. P. Chandrasekaran for training and empowering teachers	Orientation Prog. – Higher Education, Quality Evaluation sustenance and enhancement for Excellence (19.02.16) Dr. P. Chandrasekaran, M.S.University Constituent College, Dr.S. Baskaran, Former Principal, ANJA College.
15	To update alumni database through 'Alma base' outsourcing company	Updated with M/s. Madurai directory
16	To purchase a camera for IQAC office and to train a staff member in photography and videography	Purchased




PRINCIPAL,
Thiagarajar College, Madurai.